

## **TOWN BOARD**

The Town Board, Town of Highlands, held a workshop on Thursday, January 7, 2010 at Town Hall, 254 Main Street, Highland Falls, NY 10928 at 7:30pm.

PRESENT:	Edward Magryta	----	Supervisor
	Holly Gokey	----	Council Member
	Mervin R. Livsey, Jr.	----	Council Member
	Laurie R. Tautel	----	Council Member
	William Edsall	----	Council Member
	Justin Rider	----	Counsel
	June Patterson	----	Town Clerk

Supervisor Magryta opened the workshop at 7:30pm.

Supervisor Magryta called this workshop because there is a lot to review before the re-organization meeting. Some of the issues that the Supervisor would like to review are: Appointments, Pension plan requirements, Town Hall hours, Employee time capture, Budget concerns, potential Public Hearings for the three (3) Local Laws and a Parking plan. The Supervisor would like to delay the re-organization meeting until the board goes over the issues.

Supervisor Magryta asked Council Member Gokey to be the Deputy Supervisor effective today.

Council Member Gokey accepted the appointment.

Supervisor Magryta said the appointment will be formalized at the re-organization meeting.

Supervisor Magryta would like to move the re-organization meeting from January 11, 2010 until January 25, 2010 so more workshops can be held to discuss the issues.

Council Member is concerned that this will leave certain boards with vacancies.

Justin Rider said the current appointees would remain until a new appointment is made.

Council Member Livsey asked the Supervisor how many workshops he would like to have.

Supervisor Magryta said it would depend on how the board works through the issues. The Supervisor said he would like to keep the length of the workshops to 2 hours.

Council Member Livsey said he doesn't care how long the workshops are, but he wants everything figured out before the re-organization meeting.

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### PUBLIC HEARINGS (Local Laws #5, 6, 7)

Supervisor Magryta is concerned about being prepared to make a decision on these laws and would like the board to consider moving the public hearings to February or March.

Council Member Tautel said even if the Public Hearings are held, the board is under no time constraint to make a decision. She would like to give the public a chance to be heard.

Council Member Gokey said she would like to delay it a little to learn more.

Council Member Livsey would like to invite the developers to another meeting.

Supervisor Magryta asked Mr. Rider for some input on how to proceed.

Mr. Rider stated that there is usually pressure for a decision after a public hearing. A delay, under these circumstances, is not unusual.

Council Member Edsall asked what the Supervisor's time frame would be.

Supervisor Magryta said probably 4-6 weeks.

Supervisor Magryta would like to schedule a special workshop meeting on Monday, January 11, 2010 at 7:30pm. The Supervisor would like to invite Mr. Miller, one of the developers, to the workshop.

Council Member Edsall will contact him.

There will be a Special Workshop Meeting on January 11, 2010 at 7:30pm in the Town Hall. The Clerk will notify the paper and post in the Town Hall.

Council Member Gokey made a motion seconded by Council Member Edsall to postpone the three (3) Public Hearings from January 25, 2010 to a date originating after the upcoming workshops are held.

**MOTION CARRIED: 4-ayes (Magryta, Edsall, Gokey, Tautel)  
1-nay (Livsey)**

### EMPLOYEE TIME CAPTURE

Supervisor Magryta is concerned with the way the Town employees' account for their time.

Council Member Livsey suggested a time clock.

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Council Member Tautel asked if the Board could address this at Monday's workshop.

Supervisor Magryta asked someone to get an example of the time sheets currently submitted to payroll.

Council Member Tautel said she would get that.

### **HOURS OF OPERATION**

Supervisor Magryta said that the Town Hall employees work 35 hours a week and have 5 paid hours for lunch. The Supervisor is concerned with the accessibility to the taxpayers. He believes that 4:30pm is too early to close.

### **APPOINTMENTS**

Supervisor Magryta would like to know more about the appointees and possibly ask for resumes from the more critical positions.

Mr. Rider explained that there are certain positions, Comptroller and Highway Supt. that are two (2) year terms that will expire on December 31 of the second year. He also said that there is no time limit for the appointments.

### **PARKING PLAN**

Supervisor Magryta would like to develop a parking plan at the next meeting. In the front he would like to make one spot for residents (15 minute limit), one spot for handicapped and eliminate the third spot. In the back, he would like to make one spot for a Town Board member, one for the Dial-A-bus, one for the Building/Assessor car and the other for another Town official.

Council Member Edsall made a motion seconded by Council Member Gokey to modify the parking in the front of the Town Hall to provide one spot for citizen parking with a 15 minute limit and one spot for handicapped. The back of the Town Hall will have parking for Town Board and Town Hall employees.

**MOTION CARRIED: 4-ayes (Magryta, Edsall, Gokey, Tautel, Livsey)  
0-nays**

Supervisor Magryta will prepare a written agenda for the workshop on Monday and asked the Board to give him anything that they would like to put on the agenda.

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Council Member Tautel made a motion seconded by Council Member Gokey to go into Executive Session to discuss a personnel matter. Board went into executive session at 10pm.

**MOTION CARRIED: 4-ayes (Magryta, Edsall, Gokey, Tautel, Livsey)**  
**0-nays**

Council Member Livsey made a motion seconded by Council Member Edsall to close the Executive Session. Executive session closed at 10:30pm.

**MOTION CARRIED: 4-ayes (Magryta, Edsall, Gokey, Tautel, Livsey)**  
**0-nays**

Council Member Tautel made a motion seconded by Council Member Gokey to adjourn the workshop. Workshop adjourned at 10:31pm.

**MOTION CARRIED: 4-ayes (Magryta, Edsall, Gokey, Tautel, Livsey)**  
**0-nays**

Attest,